

**Minutes of the Regular Meeting of the St. David's Vestry  
November 27, 2018**

Vestry Attendance: Christine Burdell, Diane Mazuca, Bob Davis, Scott Hendrix, Mav Turner, Martha Salazar, Charles Moody, Eric Malnassy, Chris Gorychka, Linda Gebhard, Jennifer Glass, Gustavo Hernandez, and Kari Moore.

Also present were Jim Sargent, Parish Administrator, Rebecca Hall, Director of Adult Education and Spiritual Formation, Rector the Rev. Chuck Treadwell, the Rev. Katie Wright, and the Rev. Michael Horvath.

Fr. Michael called the meeting to order and led the group through the opening sentences of the Compline service.

Chris made a motion to amend the minutes of the October 23 meeting to reflect that she attended the meeting by telephone. The minutes were approved as amended.

Rebecca gave a presentation to the Vestry on the Abbey, a new initiative that will include development of a new website that makes all St. David's podcasts available online.

Jim presented his Parish Administrator's report. St. David's policies have been updated to reflect current regulations of the Texas Alcoholic Beverage Commission. Improvements to the solar panels have been completed, pending City inspection, and Jim expects the solar panels to begin generating power in December. Jim gave a stewardship update, and advised that we have received fewer pledges this year than we received at this time last year. New weatherproof nameplates for the columbarium have been ordered and will be installed when received.

Jim introduced a draft budget, and explained that it is based on preliminary numbers. Charles reported that the Finance Committee has asked Jim for additional information regarding the assumptions underlying the budget, and that the Committee has given recommendations to Jim for the next draft of the budget. Jennifer asked if we could show the portion of the budget that is being committed to outreach.

Fr. Chuck presented the Rector's report. He asked the Vestry to save December 15 as the date for the Vestry Christmas party. Holt Haley-Walker has been hired as Assistant Director of Communications. Fr. Chuck and Mav gave an update on the Capital Campaign, which is going well. Fr. Chuck reported on the new 11:20 service. Fr. Chuck notified the Vestry that the candidates for Bishop Suffragan have been announced. Fr. Chuck discussed changes to the invitation for communion.

Charles presented the Finance Committee report. Charles moved that the Vestry adopt the following recommendation from the Finance Committee:

“Resolved, that the parish administrator is authorized to manage working capital, using government-backed securities, in a way to keep all church bank balances within FDIC-insured limits. Specific purchases of Treasury bills or other securities must be approved by the Treasurer or Senior Warden according to existing policy.”

The motion passed unanimously.

Charles moved that the Vestry adopt the following recommendation from the Finance Committee:

“Resolved, an expenditure of up to \$3,000 on a catered holiday party for church staff, volunteers, and their families/guests is hereby approved.”

The motion passed unanimously.

Gustavo moved that the Vestry adopt the following recommendation from the Building Committee:

“Resolved, that the Building Committee adopt the technical preservation technique of Rehabilitation for the preservation of historical aspects of the Historic Church Building of St. David’s Episcopal Church, as well as to add cosmetic/creative changes. For purposes of this resolution, “Rehabilitation” , as defined by The National Park Service, shall mean the making of the existing building available for continued/new use through repair, alterations and additions while preserving those portions or features which convey its historical, cultural, or architectural values.”

The motion passed unanimously.

Fr. Chuck informed the Vestry that the 2019 Vestry Retreat will be held February 8-10 at Tyrolia.

Fr. Michael reminded the Vestry that the next meeting will be held on December 18, 2018.

Fr. Michael led the Vestry in compline’s closing prayers and the meeting was adjourned.

Respectfully submitted,

Kari Moore  
Clerk